

CLERKS REPORT 25/09/24

Policies

There are two policies to re-adopt and they are the Equality & Diversity Policy, and the Health & Safety Policy.

Culvert Clearing

Wayne Saunders has confirmed that the culvert has been cleared in Kelsale Court.

Bonfire Night

It was agreed at the latest Bonfire Meeting to purchase 4 card readers. These would initially be used for the Bonfire Event, but they will be available for other Parish Council events.

The cost of the insurance cover for the Bonfire event is to be £268+IPT this was the second quote received as the first was £371 +IPT. This was an increase from last years price of £166.32.

Anglian Water and UK Power Networks

The quote for the water has been received, this would just be groundwork to the edge of the recreation ground with the final trench being sorted by the PC. This would also involve the building of a cabinet with two sections, one for the water and one for the electric. The quote includes the cost of the traffic management, should we go ahead with this (subject to funding), then we may have both utilities work at the same time which would cut this cost down. The cost is £3667.00 +VAT. Both utilities would be £11,397.50 +VAT.

Advertising Revenue

Invoices have been sent to some of the advertisers of the Community News. Alan Ross Removals, Heavenly Hair and Sue Barker Mobile Therapy have paid.

Spinney Pocket

The overhanging branches have been removed from the edge of 2 Spinney Close and a response has been received from the house owner who is very happy with it.

BT

Cllr Holden contacted me regarding the BT account. It appears that the Social Club may take this over, but they were unable to speak with him as his details were not on the account. After a 30 minutes phone call I was able to change the details to give Cllr Holden permission on the account. The Clerks details have been removed from the account.

Coffee morning

An invite has been sent to the Rural Coffee Caravan to attend a Wednesday morning session.

A resident has approached me regarding the fact that the grit bin on Church Close has still not been replenished. I have found the reference number and sent an email to the Highways department; I am waiting for a response.

Another resident mentioned that the culvert that goes under the road from Cloutings Close to the recreation ground is full of soil. This has been reported to Highways who assures me that this work will be completed within 20 working days.

Car park

A response has been received from the County Councillor to say that he will place an application for the funding to cover the repairs to the car park at a cost of £400. I have spoken with Carl Ruth who

intends to complete the work in October. He will liaise with me regarding any notices etc that we may need to erect to try and clear the car park.

Remembrance Service

The Annual Remembrance Service is to be hosted by Saxmundham Town Council this year. There will be more details to follow.

Precept

As you can see on the Finance Sheet the PC is about to receive the final precept payment of £12,186.50.

Annual Leave

Please note that I will be on Annual Leave from the 14th – 18th October.