

Kelsale cum Carlton Parish Council
21 Ferry Road, Orford, IP12 2NR, Telephone: 07595757380
E-mail: clerkkelsalepc@gmail.com
www.kelsalecarltonpc.org.uk

SUMMONS

Notice is hereby given that the Annual Meeting of the Kelsale-cum-Carlton Parish Council will be held on Wednesday 31st July 2024 at 7.00pm in the Committee Room, Kelsale Village Hall

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Welcome to Members of the Public: -

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the meeting, may not take part in the meeting itself.

Reports from Suffolk County and East Suffolk Council Representatives

Representatives from Sea Link – presentation on updated plans

AGENDA

1. To receive apologies for absence
2. To accept apologies for absence
3. To record absence without apologies
4. To receive Councillors Declarations of Interest
5. To consider any Dispensations
6. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 26th June 2024.

Parish Clerk

7. Parish Clerk's Report
8. Clerk's Report on urgent decisions -
9. Matters Arising from the Parish Clerk's Report
10. **Matters Arising from the Parish Council meeting held on Wednesday 26th June 2024.**
 - 10.1 Power Projects – ACTION: Update on power projects (Cllr Weaver). Clerk to continue to monitor the emails regarding the Community Funding. Clerk to forward any questions for the next transport forum to Zoe Botten. Cllr Holden and Cllr Buttle to attend the Sizewell C Community Fund information session.
 - 10.2 Carlton Meres – ACTION: Update from the resident/Julia Ewart.
 - 10.3 Verges – ACTION: Continue to place on agenda/updates.
 - 10.4 Highway signage – ACTION: To continue to monitor the funding from the Suffolk Community Fund.
 - 10.5 Speeding on Main Road – ACTION: Continue to monitor the speeding on Main Road. Richard Smith to visit the resident in Low Road when the election period is over.
 - 10.6 Recreation Ground – ACTION: Clerk to remind the Highways Engineer of the evidence submitted to him.
 - 10.7 Village Hall proposals – ACTION: Cllr Ransome and Cllr Revell to source some legal advice to sort the vehicle issue.
 - 10.8 Highways Fencing – ACTION: Clerk to contact Highways regarding the fencing on the slip road.
 - 10.9 Clothing bank – ACTION: Cllr Buttle to make a sign for the clothing bank.
11. **Parish Council Matters:**
 - 11.1 Kelsale Village Hall – report Cllr Ransome/Harker.
 - 11.2 To readopt the Subject Access Request Form, Subject Access Policy, Subject Access Procedure.

11.3 Hedges – Cutting of the allotment hedge.

12. **Planning Matters**

12.1 Planning Report

12.2 New planning applications since the last meeting

Notifications:

13. **Financial Matters**

13.1: Financial Statement since June meeting

To approve the financial statement and authorise payments.

13.2: To sign and approve the bank statements and bank reconciliation.

13.3: To note the Quarterly Accounts to the end of June 2024.

14. To receive reports from Portfolio Holders and Liaison Representatives

15. Items for consideration for inclusion on the next agenda

16. **Correspondence**

GoCompare – website link

17. To consider excluding the public and press - no considerations necessary

18. Excluded item – there are no excluded items

19. **The next Meeting will be held on 28th August 2024 at 7.00pm in the Committee Room, Kelsale Village Hall.**

Signed: *Marie Backhouse* Clerk to the Council

Dated: 24th July 2024