

Kelsale cum Carlton Parish Council
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SUMMONS

Notice is hereby given that the Annual Meeting of the Kelsale-cum-Carlton Parish Council will be held on Wednesday 26th June 2024 at 7.00pm in the Committee Room, Kelsale Village Hall

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Welcome to Members of the Public: -

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the meeting, may not take part in the meeting itself.

Reports from Suffolk County and East Suffolk Council Representatives

AGENDA

1. To receive apologies for absence
2. To accept apologies for absence
3. To record absence without apologies
4. To receive Councillors Declarations of Interest
5. To consider any Dispensations
6. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 29th May 2024.

Parish Clerk

7. Parish Clerk's Report
8. Clerk's Report on urgent decisions -
9. Matters Arising from the Parish Clerk's Report
10. **Matters Arising from the Parish Council meeting held on Wednesday 29th May 2024.**
 - 10.1 Power Projects – ACTION: Update on power projects (Cllr Weaver).
 - 10.2 Carlton Meres – ACTION: Update from the resident/Julia Ewart.
 - 10.3 Verges – ACTION: Continue to place on agenda/updates.
 - 10.4 D-Day Commemoration - ACTION: Update of the day.
 - 10.5 Highway signage – ACTION: To continue to monitor the funding from the Suffolk Community Fund.
 - 10.6 Speeding on Main Road – ACTION: Continue to monitor the speeding on Main Road. Richard Smith to visit the resident in Low Road when the election period is over.
 - 10.7 Recreation Ground – ACTION: Clerk to remind the Highways Engineer of the evidence submitted to him.
 - 10.8 Village Hall proposals – ACTION: Cllr Ransome and Cllr Revell to source some legal advice to sort the vehicle issue.
 - 10.9 BAP – ACTION: PC review of the Action Plan.
11. **Parish Council Matters:**
 - 11.1 Kelsale Village Hall – report Cllr Ransome/Harker.
 - 11.2 To re-adopt the Complaints Procedure, Data-retention Policy, Data Breach Policy, and the Donations Policy

12. **Planning Matters**
 - 12.1 Planning Report
 - 12.2 New planning applications since the last meeting
 - DC/24/1625/FUL – Poachers Pocket Inn, Rosemary Lane, Kelsale-cum-Carlton, IP17 2PA**
Installation of galvanised metal external staircase and doors at ground and first floor.
 - DC/24/2052/FUL – The Garden Barn, Carlton Road, Kelsale-cum-Carlton, IP17 2QE**
Extension to front of cart lodge to create garage.
 - DC/24/1857/FUL - Six Bells, Church Lane, Kelsale-cum-Carlton, IP17 2NZ**
Construction of self-contained annex.
 - DC/24/2192/LBC – Carlton Rookery, Clay Hills Road, Kelsale-cum-Carlton, IP17 2NN**
Listed building consent – Internal alterations to mid C20 partitions and the infilling of an associated casement window.

- Notifications:**
 - DC/23/4675/FUL – (Re-consultation) 0s 0048, Dorleys Corner, Kelsale-cum-Carlton**
Change of use agricultural to amenity land, with pond and landscaping.
 - AP/24/0019/REFUSE – Town Farm, Town Farm Lane, Kelsale-cum-Carlton, IP17 2RJ**
An appeal has been made to the Secretary of State regarding the decision of ESC to refuse planning permission for Change of use of land associated with Town Farm to B8 storage for self storage containers.

13. **Financial Matters**
 - 13.1: Financial Statement since May meeting
To approve the financial statement and authorise payments.
 - 13.2: To sign and approve the bank statements and bank reconciliation.

14. To receive reports from Portfolio Holders and Liaison Representatives

15. Items for consideration for inclusion on the next agenda

16. **Correspondence**
 - Citizens Advice East Suffolk – request for a contribution.**

17. To consider excluding the public and press - no considerations necessary

18. Excluded item – there are no excluded items

19. **The next Meeting will be held on 31st July 2024 at 7.00pm in the Committee Room, Kelsale Village Hall.**

Signed: *Marie Backhouse* Clerk to the Council

Dated: 19th June 2024