

Explanation of variances – pro forma

Name of smaller authority: Kelsale-cum-Carlton Parish Council
County area (local councils and parish meetings only): Suffolk

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	17,940	26,903				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	19,226	19,783	557	2.90%	NO		
3 Total Other Receipts	19,146	9,101	-10,045	52.47%	YES	The PC received Bonfire Event Cash of £5373, a donation of £1623, a Locality Donation of £2000, and a VAT reclaim of £5684 in 2018/19 financial year.	
4 Staff Costs	7,833	6,332	-1,501	19.16%	YES	There was a period when no Clerk was employed, and the Clerk is the only paid member of staff.	
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	21,576	18,981	-2,595	12.03%	NO		
7 Balances Carried Forward	26,903	30,474			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	26,903	30,474				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	64,798	66,240	1,442	2.23%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable